

78-948

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28 MAR 1978

MEMORANDUM FOR : Director of Central Intelligence
FROM : John F. Blake
Deputy Director for Administration
SUBJECT : DDA Office Directors' Management
Conference, 7-9 April 1978

1. This Directorate has periodic conferences of its Office Directors and senior Staff Officers that are traditionally held at our [redacted]

2. Such a conference has been scheduled from 7-9 April 1978. The Office Directors, Mr. Malanick, and myself will be leaving Washington for [redacted] at approximately 1545 hrs. on Friday, 7 April, with a return to Washington at approximately 1430 hrs., Sunday, 9 April. [redacted] Deputy Director of Personnel, will be the senior Directorate officer on duty during my absence. Secure telephonic communications are available between Headquarters and the [redacted]

John F. Blake

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